

# NOTICE OF MEETING

## CABINET

will meet on

**THURSDAY, 15TH DECEMBER, 2022**

**At 7.00 pm**

at

**GREY ROOM - YORK HOUSE, WINDSOR AND ON [RBWM YOUTUBE](#)**

TO: MEMBERS OF CABINET: COUNCILLORS:

ANDREW JOHNSON LEADER OF THE COUNCIL; GROWTH & OPPORTUNITY (CHAIR)

STUART CARROLL DEPUTY CHAIR OF CABINET; CHILDREN'S SERVICES,  
EDUCATION, HEALTH, MENTAL HEALTH, & TRANSFORMATION

DAVID CANNON ANTI-SOCIAL BEHAVIOUR, CRIME, AND PUBLIC PROTECTION

DAVID COPPINGER ADULT SOCIAL CARE & MAIDENHEAD

SAMANTHA RAYNER DEPUTY LEADER OF THE COUNCIL; BUSINESS, CORPORATE  
& RESIDENTS SERVICES, CULTURE & HERITAGE, & WINDSOR

PHIL HASELER PLANNING, PARKING, HIGHWAYS & TRANSPORT

DAVID HILTON ASSET MANAGEMENT & COMMERCIALISATION, FINANCE, & ASCOT

DONNA STIMSON CLIMATE ACTION & SUSTAINABILITY

ROSS MCWILLIAMS DIGITAL CONNECTIVITY, HOUSING OPPORTUNITY, & SPORT &  
LEISURE

GURPREET BHANGRA - ENVIRONMENTAL SERVICES, PARKS & COUNTRYSIDE

Kirsty Hunt – Service Lead – Electoral and Democratic Services  
Issued: Wednesday, 7 December 2022

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at [www.rbwm.gov.uk](http://www.rbwm.gov.uk) or contact the Panel Administrator **Kirsty Hunt** [kirsty.hunt@rbwm.gov.uk](mailto:kirsty.hunt@rbwm.gov.uk)

**Recording of Meetings** – In line with the council's commitment to transparency the Part I (public) section of the virtual meeting will be streamed live and recorded via Zoom. By participating in the meeting by audio and/or video, you are giving consent to being recorded and acknowledge that the recording will be in the public domain. If you have any questions regarding the council's policy, please speak to Democratic Services or Legal representative at the meeting.

## **AGENDA**

### **PART I**

<b><u>ITEM</u></b>	<b><u>SUBJECT</u></b>	<b><u>PAGE NO</u></b>
1.	<b><u>APOLOGIES FOR ABSENCE</u></b> To receive any apologies for absence	
2.	<b><u>DECLARATIONS OF INTEREST</u></b> To receive any declarations of interest	9 - 10
3.	<b><u>MINUTES</u></b> To consider the minutes of the meeting held on 1 December 2022.	11 - 20
4.	<b><u>APPOINTMENTS</u></b>	
5.	<b><u>FORWARD PLAN</u></b> To consider the Forward Plan for the period January to April 2023.	21 - 30
6.	<b><u>FORWARD PLAN CHANGES</u></b>	31 - 32

## CABINET MEMBERS' REPORTS

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
7.	<p><u>BIODIVERSITY ACTION PLAN</u></p> <p><b>Climate Action and Sustainability</b></p> <p>To consider adoption of the Biodiversity Action Plan as part of the Council's Environment and Climate Strategy.</p>	33 - 100
8.	<p><u>PLATINUM JUBILEE DRINKING FOUNTAIN 2022</u></p> <p><b>Business, Corporate &amp; Residents Services, Culture &amp; Heritage, &amp; Windsor</b></p> <p>To consider the support request from The Windsor Platinum Committee to commission the monument, align future responsibility &amp; maintenance with other RBWM fountain assets once installed and a capital contribution towards the final costs on completion.</p>	101 - 124
9.	<p><u>DEMAND FOR SCHOOL PLACES</u></p> <p><b>Children's Services, Education, Health, Mental Health, &amp; Transformation</b></p> <p>To consider the projections of demand for school places within the borough, the requirements for a new primary school in South East Maidenhead and the measures required to manage capacity in Windsor first schools.</p>	125 - 198
10.	<p><u>MICROSOFT LICENSING CONTRACT RENEWAL</u></p> <p><b>Business, Corporate &amp; Residents Services, Culture &amp; Heritage, &amp; Windsor</b></p> <p>To consider delegating authority to award the Microsoft Licencing Agreement Contract on conclusion of the aggregated tender process.</p>	199 - 218
11.	<p><u>SOUTH WEST MAIDENHEAD DEVELOPMENT FRAMEWORK SUPPLEMENTARY PLANNING DOCUMENT</u></p> <p><b>Planning, Parking, Highways and Transport</b></p> <p>To consider adoption of the South West Maidenhead Development Framework Supplementary Planning Document (SPD).</p>	219 - 488
12.	<p><u>REVIEW OF LOCAL DEVELOPMENT SCHEME</u></p> <p><b>Planning, Parking, Highways &amp; Transport</b></p> <p>To consider approval of a new Local Development Scheme for the Royal Borough for the next three years to the end of 2025. This programme includes</p>	489 - 510

	work on the Traveller Local Plan.	
13.	<p><u>HOUSING SUPPORT FUND</u></p> <p><b>Growth and Opportunity</b></p> <p>To share the Council's policy for allocating the Winter 2022-23 tranche of the Department for Work and Pensions Household Support Fund; and to note the use of delegated authority to approve the allocation of the Fund, on the grounds of urgency, in order to support those most in need.</p>	511 - 534
14.	<p><u>AWARD OF CONTRACT FOR CASE MANAGEMENT SYSTEM</u></p> <p><b>Planning, Parking, Highways &amp; Transport Business, Corporate &amp; Resident Services, Culture &amp; Heritage, Windsor Anti-Social Behaviour, Crime, and Public Protection</b></p> <p>To consider the procurement and tendering outcome for the Council's Case Management System, approve the award of the contract to the successful bidder and delegate authority for future contract period extensions</p> <p>Please note restricted appendices to this report have been circulated separately to Cabinet members.</p>	535 - 556
15.	<p><u>EXCLUSION OF PUBLIC AND PRESS</u></p> <p>To consider the following motion:</p> <p>That pursuant to Regulation 4 of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2012 and having regard to the public interest, members of the public and press be excluded from the meeting for the consideration of item 16 which involves the likely disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:</p> <p>(3) Information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>	

**PART II**

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE</u> <u>NO</u>
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## CABINET MEMBERS' REPORTS

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
16.	<p data-bbox="261 443 1155 477"><u>AWARD OF CONTRACT OF CASE MANAGEMENT SYSTEM</u></p> <p data-bbox="261 479 1254 577"><b>Planning, Parking, Highways &amp; Transport Business, Corporate &amp; Resident Services, Culture &amp; Heritage, Windsor Anti-Social Behaviour, Crime, and Public Protection</b></p> <p data-bbox="261 613 1254 712">To consider the procurement and tendering outcome for the Council's Case Management System, approve the award of the contract to the successful bidder and delegate authority for future contract period extensions.</p> <p data-bbox="261 748 1174 813">Please note an exempt appendices to this report have been circulated separately to Cabinet members.</p> <p data-bbox="261 851 1254 916">Details of representations received on reports listed above for discussion in the Private Meeting: None received.</p> <p data-bbox="261 952 1270 1025"><b><i>(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></b></p>	557 - 560

